

## UNITED SCHOOLS FEDERATION

St. Michael's C. of E. Nursery & Primary School St. Catherine's C. of E. VA Primary School  
St. Mary's C. of E. VA Primary School Marlton C. of E. VA Primary School  
Ipplepen Primary School and Stokeinteignhead School



### Marlton C of E Primary School

#### ARRANGEMENTS FROM MONDAY 9<sup>th</sup> NOVEMBER

Dear Parents and Carers,

I am writing to inform you about some of the changes to procedures for the lockdown period which will allow us to help keep our children, yourselves and our school and local community safe.

In light of the lockdown that began on Thursday 5th November, we have updated our risk assessment to ensure that we keep all children and adults safe and play our part in reducing the number of cases of COVID-19 in the South Hams.

We are in agreement with the Government that schools should remain open- the expectation remains that ALL children continue to attend school. The number of cases in primary age children remains low but we need to work together to reduce the risk to all members of our community, particularly the elderly and vulnerable.

We wish to minimise the risk of transmission in light of the rising cases locally and also to minimise the disruption to the children and yourselves should we get a positive case in school. We have therefore made the following decisions:

- We are no longer able to run clubs after school (i.e., sports clubs etc), however our Early Birds provision will continue.
- **We strongly recommend that ALL parents and carers wear a face covering when attending school to collect and drop off children.**
- All members of staff will wear face coverings at drop off and collection time.
- We will continue to operate year group 'bubbles' following the guidance from the Department for Education (DFE). Year group 'bubbles' means that year groups can come into school and leave at the same time, have playtimes together and share the adults who work with them.
- **Visitors will no longer be allowed into the school building unless linked to educational purposes.**
- The start of the day drop off times and the end of the day collection times will remain the same – but **IT IS VITAL THAT YOU STICK TO THESE TIMES** please do not arrive early or late. To help with this I have put a reminder of the times below.

Year Group:	Drop off:	Pick up:
Reception	8:40 am	3:20 pm
Year 1	9:00 am	3:40 pm
Year 2	9:00 am	3:40pm
Year 3	8:50 am	3:30 pm
Year 4	8:40 am	3:20 pm
Year 5	8:50 am	3:30 pm
Year 6	8:40 am	3:20 pm

**\*As is currently the case, if you have siblings within school they can be dropped and collected at the earliest time\***

- Lockdown is about reducing social contact other than that which is vital. Education falls into this category. We ask that you do not congregate on school site or outside of the school and please ensure you collect and drop off your children promptly.

**Please help us to keep your child, yourself, other parents and our staff safe by following these simple rules:**

- To maintain social distancing only 1 ADULT should accompany your child to and from school.
- Keep 2m distance from other parents.
- Leave promptly when you have dropped your child off- please do not gather at the gate as we need to maintain social distancing from the next group arriving.
- Children should not wear face masks or PPE of any description- this fits with Government Guidelines about keeping children safe in school. You do not need to send your child to school with hand sanitiser as we have a rigorous hygiene schedule.
- Please communicate with school via email and phone.
- If your child is showing symptoms consistent with that of COVID-19 (loss of taste and smell, fever, a new continuous cough) please do not send them to school.
- If your child has been in close contact with someone who has tested positive, they should remain at home for 14 days. Please notify the school and we will get home learning sorted for you.

Please follow this link for the latest Government Guidance on the New National Restrictions from 5 November [www.gov.uk/guidance/new-national-restrictions-from-5-november](http://www.gov.uk/guidance/new-national-restrictions-from-5-november)

We thank you for your cooperation and support.

Kind regards,

Jon Arnold  
Head of School